

**SUBSTITUTE TEACHERS' CHAPTER  
of the  
NEWBURGH TEACHERS' ASSOCIATION  
BYLAWS**

The name of the unit shall be The Substitute Chapter of the Newburgh Teachers' Association and shall be subject to the Constitution of the Newburgh Teachers' Association.

**ARTICLE I  
PURPOSES**

The purpose of this chapter shall be as follows:

1. to align a substitute group with an active organization which has influence and power to affect benefits for substitutes through legislative and other action;
2. to work actively with the Newburgh Teachers' Association's educators in promoting the interest of children and educators;
3. to engage in collective bargaining with the employer; and
4. to promote the interest of per diem substitutes.

**ARTICLE II  
MEMBERSHIP**

Membership shall be open to all per diem substitutes in the school district.

**ARTICLE III  
STRUCTURE**

**Section A.**

Chapter business shall be transacted under the supervision of an Executive Committee consisting of a Chairperson who shall serve in a dual role as Delegate Assembly Representative, a Vice Chairperson who shall serve in a dual role as the Alternate Delegate Assembly Representative, and two members elected at large. The NTA President shall be considered as an exofficio member of the Executive Committee;

**Section B.**

Meetings shall be held at least twice a year, convened by the chairperson. A special meeting may be called either by the chairperson or by petition of ten members.

**Section C.**

Eight members of the Chapter shall constitute a quorum for the transaction of business.

**ARTICLE IV  
ELECTIONS**

**Section A.**

Members of the Executive Committee designated in Article III, Section A shall be elected by a majority of the votes cast. Balloting will be conducted at the Newburgh Teachers' Association, 52 Pierces Road, Newburgh, NY.

**Section B.**

Members of the Executive Committee designated in Article III, Section A shall be elected for a two-year term to be effective of the year elected. Election shall be held at the same time as at-large elections are held at the Newburgh Teachers' Association office.

**Section C.**

Nominations for positions on the Executive Committee shall be made by any member of the Chapter.

**ARTICLE V**  
**COMMITTEES**

**Section A.**

The Chairperson designated in Article III, Section I shall appoint Ad Hoc Committees as deemed necessary by the Executive Committee.

**Section B.**

The majority vote of members present at any meeting may direct the Chairperson to appoint an Ad Hoc Committee.

**Section C.**

Standing Committees of this Chapter shall be the following:

1. Election Committee
2. Membership Committee
3. Hospitality and Program Committee
4. Legislative Committee
5. Negotiations Committee

**Section D.**

The Chairperson will fill any vacancy which may occur by appointment, subject to the approval of the entire Executive Committee. In the event a vacancy occurs in the position of Chairperson, the Vice Chairperson shall automatically become Chairperson.

**ARTICLE VI**  
**DUES**

Annual dues shall cover membership in the Newburgh Teachers' Association and its state and national affiliate. These dues are payable to the Newburgh Teachers' Association by January 1.

**ARTICLE VII**  
**AMENDMENT**

The Bylaws may be amended at any meeting by a two-thirds vote, a quorum being present.

**ARTICLE VIII**  
**RULES OF ORDER**

Robert's Rules of Order Newly Revised shall be the authority on all questions of procedure.

**ARTICLE VI**  
**RATIFICATION**

These Bylaws shall be adopted by a two-thirds affirmative vote of those eligible for membership and present at the meeting on March 30, 1995.