Minutes
NTA Substitute Teachers’ Chapter
January 20, 2010

Call to Order
The meeting was called to order at 4:20 p.m. by NTA Treasurer Ellen Hart.

Approval of Minutes
The minutes of the September 30, 2009 meeting were approved as read.

NTA Officer’s Report
The report was given by Ellen Hart:
1. Contract negotiations are in progress.
2. A survey of the teachers indicated that their prime concerns are health insurance, wages, and class size.
3. The first meeting of the negotiating team with the district will take place February 4. The NTA negotiating team consists of Patricia Van Duser, William Lastowski, David Brown, and Jim Nee. Substitutes will participate in the negotiation process for their contract.
4. Newburgh teachers’ salaries rank very high in the county.
5. Substitutes have a right to vote on contract salary decisions which affect them.
6. AESOP – Teachers can request a substitute by going to the secretary of the building.
7. Substitutes who are not certified or working toward certification are limited to forty days a year. This policy is honored in the Newburgh district. A substitute must have a minimum of two years of college.

Unfinished Business
The present officers will hold their positions for another year.
   Chair – Patty Cavallo
   Vice Chair – Mel Suskind
   Recording Secretary – Linda DeWitt
   Member at Large – Robin Johnson
There will be only one member at large this year.
New Business

1. Substitutes would like an annual increase in the per diem rate negotiated in new contract. Under the current contract, the annual increase in the per diem rate is $1.75 per day for everyone, certified or uncertified.
2. Substitutes feel that there should be a cap on the number of substitutes the district will accept.
3. Substitutes feel that they are being prevented from getting twenty days in a position and the long term rate. Sometimes they are replaced by another substitute.
4. When school is closed for other than weather related reasons, all substitutes who were hired for that day should be notified by phone.
5. Substitutes should have keys to the classroom and bathroom. The following suggestions were made for safe return of the keys.
   a. Sign the keys out and in. If keys are not returned, the substitute does not get paid.
   b. Exchange the car key for bathroom and classroom keys.

If the substitute does not have the classroom key, Security locks the door and the substitute has to find someone with a key to enter the room again if he/she has to leave for some reason. If the door is left unlocked, the room is unprotected, and the substitute and students have no barrier if there is a lockdown.

Good and Welfare

Adjournment

The meeting was adjourned at 5:05 p.m. The next meeting will be May 12, 2010, at 4:15 p.m.

Minutes were recorded by Linda DeWitt.